

Tariff policy

Our corporate policy on payment and billing for legal services is first and foremost the need to give the Client an opportunity to familiarize themselves with our pricing approaches in advance, and thus to evaluate and identify potential costs for our services. One of the main criteria our tariff policy is based on is the formation of clear and transparent financial arrangements with the Client, equally understood by us.

We make every effort to optimize Client's legal expenses. In particular, work on the project is distributed among staff in such a way as to optimally utilize the qualification level of our lawyers with the minimum amount of time spent on each type of work.

We advise on the best strategy for achieving results in the case, including considering the resources involved.

We believe we are able to provide you with the best legal services at a reasonable price. If you have any questions, feel free and do not hesitate to contact us, we will be happy to explain any details and answer any questions about the services provided.

Therefore, we have prepared the following information in order to build trust with the Client in matters of determining legal fees.

TYPES OF REMUNERATION

Hourly payment

In general, pricing for PLP Law Group's legal services is based on the hourly rates of our lawyers, the amount of which depends on experience, skill level and, accordingly, the position of the lawyer. Hourly payment is used primarily in complex legal services or projects, when it is not possible to estimate in advance the amount of time and effort the lawyers will spend in resolving the client's issues, and does not allow to determine the exact amount of the remuneration.

Hourly rates

Hourly rates apply to any time spent by the lawyer in favor of the client's issues (projects) except for the time spent on internal communications of the project staff (tasking, transfer of the case from one lawyer to another, internal reporting and monitoring of progress of assignments, internal meetings, consultations etc.).

Hourly rates are applied with a six-minute discrete step (0.1 hour), that is, the time spent is rounded off to the nearest greater value, a multiple of 0.1 hour.

In case of providing urgent legal services or providing services in the off-hours, the amount of hourly rates shall be increased by 1.5 times. In case of legal services on weekends and holidays, the amount of hourly rates is doubled. Herewith, we reserve the unconditional right to delay the provision of such services until the next business day.

Travel time fee

Travel time is paid at a rate of 50% of its regular hourly rate indicated above. However, in case of the lawyer's business trip for the settlement of the client's issues, travel time is calculated using a limit of no more than 7 hours a day.

The application of a 50% hourly rate for travel time allows the Client not to overpay for "technical hours", and us to partially offset the unpaid fees at the ordinary rates in case of a conditional use of time spent as travel time on other professional work over the Client's issues.

Travel expenses will include daily allowances, usually in the amount of 400 UAH per a lawyer, as well as the cost of transfer to/from the place of business trip and the accommodation fees.

Fixed remuneration

This type of remuneration applies to the client projects related to the use of the standard procedures, for example, registration and reorganization of the company, registration of the issue of shares, convening and holding general meetings of shareholders, or for certain legal actions when we can foresee how long it will be spent to achieve the desired result.

Fee for the result

In some cases (specific and complicated practice of realization of the relevant client's request, negative litigation on the issue, etc.) legal services may be provided on payment of the fee provided the result agreed with the Client is reached. Fee for the result is determined as a percentage of the actual material gain received by the Client or the value of the legal services provided to achieve the result agreed by the Client. Herewith, the amount of the fee for the result may not be less than the minimum amount of such remuneration stipulated in advance with the Client. In case the stipulated result is reached and cannot be measured in monetary terms, the fee makes the amount approved in advance. This type of fee applies, in particular, to the projects related to debt collection, contestation of tax and levy charges, penalties, etc. In this case, the direct costs incurred are compensated by the Client, as a rule, additionally and are paid regardless of the result.

A combination of several types of fees

The total amount of the fee may also be determined by combining the specific types of fees in a manner agreed with the Client in advance. For example, the amount of fees may be reduced if the hourly rates are applied.

Quite common in our practice is the use of subscription fees together with hourly rates. Typically, a monthly fee paid in the same amount agreed with the Client and not dependent on the volume of monthly services, which may include the time spent by the lawyers on technical documentation (copying, scanning, archiving), telephone consultations of the Client, monthly scheduled visits to the Client, etc. We encourage the subscription, including by applying discounts to hourly rates.

DIRECT EXPENSES

While solving the Client's issues, the lawyers may incur direct expenses in the amounts paid to the third parties in the interests of the Client. The examples of such expenses are the court fees, state duties, specific fees for the certain documents, payment for the services of the notary, translator, appraiser, expert, auditor, financial advisor, accountant, fee of the external advisors involved in the client project, travel expenses, communication costs etc. Such expenses shall be compensated by the Client in full. The direct expenses are accounted separately from the fee, and must be reflected in the settlement documents. In some cases, archiving, scanning and copying of the documents are also subject to compensation, unless otherwise agreed with the Client.

Direct expenses in the amount of more than 1 000 UAH are subject to prior agreement with the Client, unless otherwise agreed with the Client.

The amount of expenses to be compensated by the Client in favor of PLP Law Group may additionally be adjusted by the amount of taxes to be incurred depending on the form of payment of such amounts.

DEPOSIT

The deposit is a stipulated advance fee payable by the Client in favor of a law firm. While providing the legal services the deposit is charged as a fee and/or compensation for the direct expenses. If the amount of the deposit balance is reduced, we inform the Client in advance of the need to deposit additionally. Making a deposit is a prerequisite for the further provision of the legal services, unless it involves complex subscriber services or the provision of the legal services on a fee-for-result basis.

The size of the deposit depends on the amount and nature of the legal services provided. Upon completion of the legal services, the unused amount of the deposit shall be refundable to the Client.

BILLING

Invoices for the services provided are usually issued on a monthly basis. The invoice shall be accompanied by a detailed report (if hourly rates are applied) containing a detailed description of all works carried out on the Client's projects, the structure of travel time, as well as the information on the amounts of the direct expenses. Detailed report allows the Client to get acquainted with the way the legal services is calculated, what works were performed and on what dates were spent, who of the lawyers and how much time was spent on processing the client's issues.

TERMS OF PAYMENT

Invoices for the legal services and reimbursement are payable within 3 banking days after the invoices were received. In case of the delay, a double NBU rate may be applied for each day of delay, unless otherwise agreed with the Client. For the convenience of the Clients we accept payment with VISA, Master cards.

VAT TO BE CHARGED ON LEGAL SERVICES

As a rule, the legal services are provided by us with the value added tax, unless we are talking about the legal aid services.